

BOMUSD
Reopening
Guidance
Document
COVID-19

July 13, 2020



Black Oak Mine Unified School District



Welcoming our Students Back

Dear Black Oak Mine Families,

The Black Oak Mine Unified School District is committed to providing excellence in education. For the 2020-2021 school year, our plan is to bring students back to school in the safest and most traditional manner as conditions allow. Fundamentally, the District is offering both a “traditional” 5-day a week program for all students and a Distance Learning option.

In preparing this document, the District has followed guidance from the Center for Disease Control, California Department of Public Health, the California Department of Education, the El Dorado County Office of Public Health, the El Dorado County Office of Education, and other El Dorado County school districts. The BOMUSD Re-opening Taskforce, comprised of a broad cross-section of educators, has worked exhaustively to use this guidance in a manner that makes most sense for our district and families. Of course, the safety of staff and students is paramount.

We want for our families to know what to expect for the start of this school year. To implement this plan effectively, it is critical that we partner - as you will see, there are clear expectations for students and families. We each **MUST** be responsible for each piece of this plan. To be sure, conditions can and will change. Needed changes will be reflected in this working document. The requirement of masks, for example, has **NOT** been clearly decided at the national, state, and local levels. Once we have more clarity on these issues, the BOMUSD will make adjustments, accordingly.

While not everything has been decided, we want to communicate with our parents as early as possible. This planning document shares expectations and the details of what is required for each of us. Patience and flexibility are essential as things can and will change.

We look forward to seeing your student on August 12th. As a district we have and will continue to do all we can to ensure that students are safely able to attend school.

Sincerely,

Jeremy Meyers,
Superintendent

Arrival Summary

Item	Staff			Students		
	Prov	Rec		Prov	Rec	AH
Pre-Arrival Self-Assessment		X			X	X
Daily Temperature Check		X			X	X
Wash or Sanitize Hands Upon Arrival		X		X	X	
Daily Health Check		X			X	X
Face Covering	X	X		X	X	

Prov = Provided, R= Recommended, AH = At Home

Additional Protocols Summary

- While currently masks for students and staff are recommended, the Black Oak Mine Unified School District will follow the guidance of The State of California and the El Dorado County Office of Public Health, which may require masks for students and staff. As of publication, this has not been firmly decided.
- Teaching of proactive hygiene practices (i.e. proper hand-washing, covering a cough) and the protocols outlined in this document for staff and students
- Student pick-up and drop-off at the curb only (excluding the first two-days of school for TK, K, and new families)
- Additional spacing within classrooms to the extent possible. Minimizing of daily transitions for students
- Use of additional outdoor spaces for lunches and other activities as weather permits
- Alternative break schedules to decrease student numbers and restrictions on shared equipment
- Limiting of visitors on campus (no classroom volunteers in Fall 2020 as further protocols are developed)
- Prohibition on shared treats (i.e. birthday treats) and/or communal food
- Reduction or elimination in the sharing of supplies
- Posted capacity limits on shared spaces (i.e. school offices, restrooms) with outside waiting areas that include socially distanced line demarcations
- Limiting of large group gatherings or events
- Additional sanitation of common spaces throughout the day and after student dismissal
- Closing of water fountains--personal water bottles may be brought from home
- Purchased water bottles available at all school sites by August 2020
- Increased ventilation (i.e. open windows and doors) as weather allows

Table of Contents



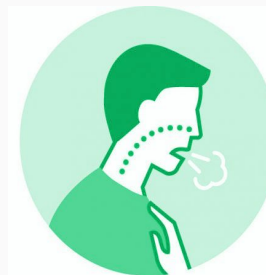
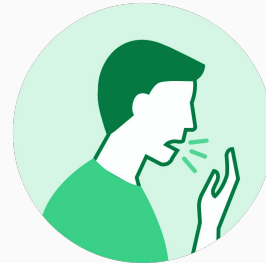
Arrival and Departure Procedures.....	1
Prior to Arrival: Self-Assessment.....	1
First Two Days of School.....	1
Arrival.....	2
Dismissal.....	2
Arrival Information for After the First Two Days of School.....	3
On-Campus Temperature Checks.....	3
Dismissal Information for After the First Two Days of School	3
Before/After School Care	3
School Day Procedures.....	4
Classroom Setup.....	4
Classroom Transitions.....	4
Recess/Lunch Recess.....	4
Visitors and On-Campus Activities.....	4
Support Services.....	5
Limiting Sharing of Instructional Resources.....	5
Chromebooks.....	5
Tablets.....	6
Classroom Supplies.....	6
Shared Treats and Communal Food	6
School Office Procedures.....	7
Office Visitations.....	7
Office Cleaning.....	7
Emotional Health Support & Health Office	7
Speciality Areas.....	8
Library.....	8
PE.....	8
Classroom-based Special Classes (Spanish, Art, Music, etc).....	8
Lunch Procedures.....	9
Restrooms.....	9
Healthy Hygiene Practices.....	10
Handwashing/Ventilation/Cleaning	10
Distance Learning.....	11

Arrival and Departure Procedures



Prior to Arrival: Self-Assessment

- Prior to each school day, families and staff should review the following questions to make sure all students and staff are healthy enough to report to school. If an individual answers “yes” to any of the questions below, they should stay home.
 - Are you experiencing any of the following symptoms that you cannot contribute or attribute to another health condition?
 - Cough, Shortness of Breath, Sore Throat, Muscle Aches
 - Fever – Do you have a fever (100 degrees or above) or a sense of a fever?
 - Have you come into contact with someone you know has tested positive for COVID-19?
- Take Emotional Temperature as well. Ask your student how they are feeling each morning. Young learners may need a feeling chart with pictures, others may need monitoring. Make sure to talk at a relaxed time not as you are rushing out the door. Acknowledge their feelings and let staff know of any particular concerns via email or text.



First Two Days of School

To allow TK, Kindergarten, and new families to support their students in navigating a new campus, the **following arrival and departure protocols will apply to the first two day of school only** (August 12-13 for all sites). After the first two days families should follow their school’s regular bell schedule and protocols within this guidance document.



Arrival and Departure Procedures



Arrival (first two days)

- We ask that returning families and those with students who are not in TK or Kindergarten drop-off their students at the curb prior to the start of school. School sites will communicate what time student drop-off will start. Parents/guardians should remain in their cars during drop-off.
- TK, Kindergarten, and new families wishing to escort their students onto campus during the first two days of school may do so during a scheduled late arrival time:
 - GT /ARCS 8:30 am
 - Northside 9:00 am
- TK, Kindergarten, and new families choosing to walk their students onto campus are asked to do the following:
 - Each family member should complete a self-assessment prior to arriving on campus. Anyone with symptoms should not come to campus.
 - TK, Kindergarten, and new families can walk students on campus during the first two days of school. **However, family members and other visitors will not be permitted inside student classrooms.**
 - It is recommended that all family members wear face coverings while on campus.
 - Maintain social distance while on campus.
- Golden Sierra's 4 x 4 reduces the number of required passing periods.

Dismissal (first two days)

- Each school principal will communicate with families should there be a change in pick-up area(s) for 2020-2021.
- Those families picking up by car should remain in their cars at all times for student pick-up.
- Those families picking up in person should remain in the identified pick-up areas and practice social distancing.
- Parents should wait in designated areas and refrain from waiting by their student's classroom.
- It is recommended that all family members wear face coverings while on campus.
- Families should depart from campus as soon as they have picked up their student(s).
- During the first two days of school, departure times for TK/K and new families are the following times:
 - GT/ARCS- 1st dismissal 2:15 pm
 - GT/ARCS-2nd dismissal 3:15 pm
 - Northside- 1st Dismissal 1:30 pm
 - Northside- 2nd Dismissal 3:00pm
- Golden Sierra start and end times are unchanged.

Arrival and Departure Procedures



Arrival Information After the First Two Days of School

- Each school principal will communicate with families should there be a change in drop-off area(s) for 2020-2021.
- Parents/Guardians should drop their student(s) at the curb. Students should not be escorted onto campus (except for TK, K, or new families during the first two days of school). Staff will be present to assist students as needed.
- Pedestrian traffic flow patterns for common spaces (hallways, etc) will be mapped out and shared with staff and families prior to the first day of school. Students will follow these patterns upon arrival at school.
- Upon arrival each staff member and student will wash or sanitize hands.
- It is recommended that all students and staff use a face covering while on campus.
- Staff and students with a temperature of 100 degrees or above after a follow-up temperature check will be sent home.

Before and After School Child Care

- Schools offering childcare options will communicate drop-off/pick-up locations and times with families.
- Family members and/or guardians will not be permitted inside the child care rooms; drop-off and pick-up protocols will be established by each provider.

Transportation

Transportation to school will be provided on the same schedules as in 2019-20. Significant sanitizing protocols will be implemented:

- Busses will be sanitized before and after every run, including seats, handrails, walls
- Seating will be every other seat where possible with one student per seat and/or family members seated together
- Seats will be assigned where applicable by grade level
- Parents will complete the school Pre-Arrival Self Assessment protocols prior to sending their student/s to the bus stop:
 - Daily temperature checks
 - Handwashing and/or sanitizing of hands
 - Providing student/s with a face covering
- Bus drivers will follow all protocols to ensure student safety



Classroom Setup

- Student desks or tables will be organized in the classroom to provide as much space as possible given class size, available furniture, and student grade level.
- Students will be seated according to a seating chart.
- Adequate distancing will be provided between the teacher's work space and student desks.
- As weather allows, doors and/or windows will be left open as often as possible to provide additional ventilation.

Classroom Transitions

- Pedestrian traffic flow patterns for common spaces (hallways, etc) will be mapped out and shared with staff and families prior to the first day of school.
- Signage denoting pedestrian traffic patterns will be posted.
- Students and staff will follow these patterns during all daily transition.
- Time will be provided for hand washing prior to transitions.
- Reasonable attempts will be made to minimize student transitions throughout the day and/or between classrooms. **Whenever possible, staff will transition between classrooms rather than students to minimize shared spaces, materials and equipment.**

Break/Lunch Break

- Student break may be limited to hardcourt and grass areas only.
- Playground equipment may be closed dependent on the guidelines at the time.
- Campus/yard-duty supervisors will encourage students to practice social distancing.
- Students cannot bring personal items from home for use at break.
- Break protocols will be dependent on weather.

Visitors and On-Campus Activities

- Campus visitation will be limited or restricted depending on the guidelines at the time.
- There will be no classroom volunteers in the Fall of 2020 as further protocols are developed.
- Large school organizational meetings (PTA, etc) will be conducted through virtual, online platforms until guidelines allow otherwise.
- Whole school or large group events are currently restricted and will not occur (i.e. school assemblies and sporting events) until further notice.
- Field trips will not occur until further notice.
- As with the start of school, the BOMUSD will host athletics in the safest and most traditional manner as conditions allow. The California Interscholastic Federation (CIF) is currently drafting guidance that the BOMUSD will follow.



Support Services

- Whenever possible support services such as small group instruction will be provided within a student's classroom.
- If students receive instruction outside their regular classroom these protocols will be followed:
 - Furniture in the support services room will be moved as far apart as possible to increase social distance.
 - Groups will be kept small enough to allow for adequate space between students and the staff. Students will wash hands upon entry and exit to the support classroom.
 - Students will bring their own, individual supplies from their classroom (see *Classroom Supplies* section for more detail).

Limiting Sharing of Instructional Resources

Chromebooks

- Grades 3-6 (1:1 Chromebook assignment)
 - Students will have an individual Chromebook assigned to them for usage during the school day.
 - Chromebooks will not be shared.
 - Chromebooks will remain at school.
 - Chromebooks will be wiped down prior to a new student user.
- Chromebooks will be provided to every student in grades 7 - 12.
- Students in grades 7 - 12 are required to have a backpack for books and school supplies. Students are discouraged from sharing instructional materials. Backpacks are available for families who have need.



School Day Procedures



Tablets

- Grades K-1
 - No more than one student may use an individual tablet in a single lesson/rotation.
 - Tablet will be wiped down prior to a new student user.
- Additional School Site Tablets
 - Sites will work out a schedule to rotate tablets to provide equal and equitable access to the shared devices.
 - No more than one student may use an individual tablet in a single lesson.
 - Each tablet will be wiped down prior to a new student user.

Classroom Supplies

- Each classroom teacher will create a list of reasonable, essential classroom supplies for individual use and ask for parent donations. Classroom supplies will be provided for families who are unable to donate.
 - Example: 3 pencils, 1 eraser, 2 blue pens, 1 box colored pencils, 2 black markers, and a ruler
- Individual supplies will be stored in a container (such as a gallon ziplock bag) labeled with the student's name.
- Individual supply containers will be stored in a dedicated space within the classroom (i.e. desk or cubby).
- Students will be able to access their individual supplies as needed and will not share with other students.

Shared Treats and Communal Food

- No shared treats or communal food such as birthday treats or potluck items should be brought to school at this time.



Health- Well Being Procedures



Emotional Health Support

- To provide support for students, families, staff, and teachers as we return to school year 20/21 from being closed during the initial phases of the COVID-19 pandemic the following services will be offered:
- On site/Distance Learner counseling
- Universal Screening
- Teacher Training
- Classroom Support-
 - Trauma informed Practice
 - Elementary Toolbox SEL
 - Peer Advocates

Health Office Visits

In order to reduce the number of individuals passing through and possible exposure within the Front Office and Health Office, the following protocols should be followed.

- Students with non-essential health care needs such as minor scrapes, headaches, stomach aches, or loose teeth should be provided care and/or supplies in the classroom.
- Students with essential health care needs such as assistance from trained personnel for specialized health care or medications, possible concussion, or difficulty breathing should be sent to or escorted to the Health Office for assessment and/or treatment.
- Any staff member who is unsure whether or not to send an individual to the Health Office should call the front office and/or the Health Services team for guidance.
- Students or staff who report to the Health Office with COVID-19 symptoms will immediately be relocated to a separate space. Staff will evaluate the student using the COVID-19 Screening Flowchart and Public Health Procedures which include but are not limited to: Parent Contact, public health contact, adherence to public health guidelines.

School Day Procedures



Specialty Areas

Library

- Librarians will work with classroom teachers to distribute books and other resources prior to opening the library for visits and checkout.
- Librarian will bring materials to each classroom for use.

PE

- Initially, PE will occur for one class at a time.
- PE lessons will focus on non-contact games, movement, and exercises that can be done individually and without shared equipment.
- PE classes will occur outdoors or in gymnasiums whenever possible to allow for social distancing.

Classroom-based Special Classes (Spanish, Art, Music, etc)

- When possible, speciality classes will be taught within the grade-level teacher's room in order to prevent multiple student group rotations through a common space.
- If this is not possible, classroom protocols will apply (see *Within the Classroom* section).
- If materials are required for the class the supplies will be used by one student only (see *Classroom Supplies* section)
 - If general classroom supplies are required students will bring their individual supplies from their grade level classroom to their special classroom

School Office Procedures **Office Visitations**

School offices will post signage denoting how many people can be in the office at one time.

To the extent possible, line markers to assist with social distancing will be added for visitor reference while waiting to enter the school office.

Common office surfaces will be cleaned periodically throughout the school day.



School Day Procedures



Lunch Procedures

- Each school will space lunch tables as far apart as allowable given room and furniture size.
- During mild weather outdoor seating options will be provided.
- To the extent possible, line markers to assist with social-distancing will be added for student reference while waiting in the hot lunch line.
- GT Students will be served a "Grab n Go" lunch which staff will deliver to the classroom.
- Ingress and egress doors will be determined at each school site to allow a one-way traffic flow in and out of lunch rooms.
- When possible, lunch room doors will be propped open to decrease surface contact and increase airflow.
- Communal food areas, such as salad bars, will not be used.
- All food will be served by an adult.
- Staff will review and reinforce with students that food should not be shared.
- Common surfaces will be cleaned regularly.
- Meals at Golden Sierra will be provided, as usual.

Restrooms

- Restrooms will have signage posted denoting how many people can be in the restroom at one time.
- To the extent possible, line markers to assist with social-distancing will be added for reference while waiting to enter the restroom.
- Common restroom surfaces will be cleaned regularly throughout the school day.



Healthy Hygiene Practices



Handwashing

- Proper hand washing/sanitizing and covering of a cough will be taught to and reinforced with all staff and students.
- Proper hand-washing procedure visual aides will be posted at all sinks.
- Hand washing/sanitizing prior to transitions (i.e. between classes, upon arrival, before departure, before and after lunch, recesses) will be encouraged.
- Adequate supplies for healthy hygiene practices such as soap, hand sanitizer, and paper towels will be provided.

Ventilation

- Air filtration will be changed in accordance with manufacturer recommendations.
- As weather allows, windows and doors will be left open for increased ventilation and fresh air.

Masks

- While currently masks for students and staff are recommended, the Black Oak Mine Unified School District will follow the guidance of The State of California and the El Dorado County Office of Public Health, which may require masks for students and staff. As of publication, this has not been firmly decided.

Water Fountains

- Communal water fountains will be inaccessible and are not to be used.
- Staff and students may bring a pre-filled water bottle to school. Additionally Pre-filled disposable water bottles will be provided on each school campus for student use.
- Avoid bringing additional personal use items to school.

Cleaning and Disinfecting

- Increased cleaning and disinfecting of common use areas will occur throughout the school day.
- Common classroom surfaces will be cleaned regularly throughout the school day.
- Increased daily cleaning protocols will occur after student dismissal.



BOMUSD

Online Distance Learning Program

The California Legislature has provided flexibility to school districts, but advises districts to provide in-person education to the greatest extent possible.

The Black Oak Mine Unified School District is committed to providing excellence in education under even these most difficult circumstances. This includes bringing students back to school in the safest and most traditional manner possible; therefore, we are reopening our schools 5 days a week for all students. While opening in a “traditional” manner, all schools sites will have exhaustive protocols and practices in place that maximize the safety of students and staff. In all likelihood, this will include Personal Protective Equipment (face masks) for all staff and students.

To be clear, the best opportunity for increased student academic achievement exists within a classroom based program. Nevertheless, the District is offering a **Distance Learning Program** that is rigorous and , to the extent possible, is equivalent to classroom instruction.

For the 2020-2021 school year, in addition to a traditional 5-day a week program, the District is offering Distance Learning in the following manner:

- Georgetown School of Innovation is already a project-based school, utilizing a Learning Management System (ECHO) that will be used to facilitate Distance Learning.
- Northside STEAM School and Otter Creek School will utilize Edgenuity, an online Learning Management System for students in grades TK-6.
- Golden Sierra will utilize Edgenuity for students in grades 7 & 8 and UC Scout for students in grades 9 - 12.
- American River Charter School already offers an Independent Study program.
- Divide Continuation High School will continue to utilize Edgenuity.

The District has identified the best Learning Management Systems. ECHO, Edgenuity, and UC Scout are user-friendly and academically rigorous. It is important for parents to consider how they will provide student support during normal school hours and if Distance Learning is the best learning option for student success. **A Distance Learning contract will be required for each student.**

We appreciate that this is a big decision to make. Please take the time to review all that the District is doing to ensure the safety of students and staff as a part of our “traditional” program prior to making your decision. Parents electing Distance Learning must do so by Friday, July 31, 2020.

Enrollment deadline: July 31, 2020

Please contact Jingle de Lange

jdelange@bomusd.org | (530) 333-8300 ext 5

ON-CAMPUS COURSE ENROLLMENT

The expanded distance learning program is being offered to provide families with the opportunity to limit social contacts to mitigate viral transmission. Therefore, students selecting this program shall not be enrolled in on campus in-person courses.

GRADING:

Students shall be assigned letter grades.

DISTANCE LEARNING PROGRAMS:

EDGENUITY
UC SCOUT

BOMUSD DISTANCE LEARNING CRITERIA and REQUEST FORM